

## Prospectus: 18th Annual Elected Artists Exhibition

### Jamestown Arts Center, 18 Valley Street, Jamestown, Rhode Island 02835

**Exhibition:** September 20 – October 20, 2018 (gallery hours Wednesday through Saturday 10am - 2pm, or by appointment)

**Registration deadline:** Thursday, September 6

**Delivery of work:** Sunday, September 16, noon - 4pm & Monday, September 17, 10am - 2pm

**Opening reception:** Thursday, September 20, 6pm - 8pm

**Pickup of work:** Saturday, October 20, 2pm - 5pm & Sunday, October 21, noon - 4pm

**Eligibility:** All Elected Artist members whose Art League Rhode Island (ALRI) dues are up to date are invited to submit two artworks. To check the status of your membership, please email the office at [artleagueri@gmail.com](mailto:artleagueri@gmail.com) or call (401) 861-0500.

**Hanging Fee:** Artists may submit two pieces for \$35. Due to space limitations, ALRI reserves the right to not install the piece designated "Entry 2". Payment may be made by check or online at ALRI with [PayPal](#).

**Artwork:** All media accepted. Artwork previously exhibited with ALRI is not permitted. All work must be original and current. Work found to be copied from copyrighted work will not be hung (no reprints). All work must be *exhibition ready* to install with the appropriate hardware. No saw tooth hangers or clips. No dark-colored mats. Work that does not adhere to the guidelines will not be exhibited.

**Installation pieces:** Any member entering an installation work must submit a detailed description of the installation including dimensions and any electrical requirements to [artleagueri@gmail.com](mailto:artleagueri@gmail.com).

**NOTE:** Installation pieces must be approved upon registration. Artists requiring special installation of work must be available to help if requested. Pedestals will be provided for 3D work if requested.

**Size limit:** Maximum size up to 60" wide x 72" high including frame. Artists may have multiple pieces (diptych, triptych etc.) to make up one work. 3D work will be moved on a regular basis for events. We ask that the overall footprint of 3D work be 36" x 36" inches or less, with a weight limit of 40 pounds.

**Registration guidelines:** Artists may select to register by mailing the attached forms and fee to:

**Art League Rhode Island**  
One Avenue of the Arts  
Providence, RI 02903

Or, fill in the forms electronically and send by email to [artleagueri@gmail.com](mailto:artleagueri@gmail.com) with subject line, **Annual Elected Artists Exhibition**. Fee may be submitted through [PayPal](#). Please attach a JPG of your work to be exhibited with your email, 6 inches in either direction at 300

dpi. Include the artist's name and title of work in the file name.

Cut out and attach the Artist ID forms to the back of your artwork for delivery to the Jamestown Arts Center.

**Sales & Commissions:** Work may be for sale or listed as Not for Sale (NFS); however, NO work may be listed as Price on Request (POR). For insurance purposes, a value must be attributed to all pieces. Commission information is on page 2.

**Jamestown Arts Center (JAC) Artist Agreement:** Please read, check the boxes where appropriate and sign the agreement between the artist and JAC.

**Liability: Legal Agreement & Participant's Waiver:** Submission of work automatically waives any claim for damage or loss against ALRI or JAC, including the officers, members, and employees. ALRI will exercise reasonable care in handling all entries, but will not assume any liability for loss or damage while in JAC's possession. Work should be independently insured by the artist.

**Questions:** Email us at [artleagueri@gmail.com](mailto:artleagueri@gmail.com) or call (401) 861-0500.



## Artist Memorandum of Agreement

Jamestown Arts Center, 18 Valley Street, Jamestown, Rhode Island 02835

### Please check if you agree to the terms

#### Artist

- Provide all artwork framed, ready to hang or ready for installation. If your artwork has special hardware requirements, please send the appropriate materials.
- Artists must arrange to have all artwork delivered or shipped. If shipping your artwork, a pre-paid return shipping label must be provided. Artists agree to remove artwork at the end of assigned exhibit.
- Artists agree to deliver and pick up artwork according to agreement made with ALRI.
- By signing this contract, you are consenting to the reproduction of artwork for publicity, catalog and/or educational purposes. If images of your artwork will be used for these purposes, Jamestown Arts Center (JAC) and Art League Rhode Island (ALRI) will credit the artist in all instances.
- All artwork that is accepted into an exhibit must stay for the entire duration of that exhibit.

#### Artwork

- I understand that JAC and ALRI will hang my artwork with discretion and care.

#### Commissions

- JAC may retain a 20% commission on any sales of artwork.
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#### Insurance

- JAC does carry insurance covering and protecting artwork while the artwork is on JAC premises. Extreme care will be exercised in handling your artwork; however JAC is not responsible for any damage or theft while artwork is in transit to and from JAC. The insurance or sales price must be listed on the entry form.

Your digital name here will serve as a signature

.....  
Signature

.....  
Date



### Entry Form: 18th Annual Elected Artists Exhibition

Please print or type all information and sign below. List name as you would like it to appear on the installation label.

Name

Address

City/State/Zip

Home Phone

Cell Phone

email

I agree to all terms and conditions for the 18th Annual Elected Artists Exhibition.

Signature/Date

#### Entry 1

Title

Medium

Dimensions

Price or NFS (No POR)  
or Insurance Value

Request a pedestal? If yes, type in size or note a special display requirement. (Please note a limited number of pedestals are available.)

#### Entry 2 (Due to space limitations, ALRI reserves the right to not install this piece)

Title

Medium

Dimensions

Price or NFS (No POR)  
or Insurance Value

Request a pedestal? If yes, type in size or note a special display requirement. (Please note a limited number of pedestals are available.)



**Artist ID Form:** Complete these forms and secure to the back of your artwork.

### 18th Annual Elected Artists Exhibition - Entry 1

Name

Phone

Email

Title

Medium

Dimensions

Price or NFS (No POR)

### 18th Annual Elected Artists Exhibition - Entry 2

**Due to space limitations, ALRI reserves the right to not install this piece.**

Name

Phone

Email

Title

Medium

Dimensions

Price or NFS (No POR)